

**SELECT BOARD  
MINUTES**

**July 20, 2016  
Special Meeting – Training Session**

Present: Tom Jacobs, Chair, Jeanne Conner, Michael Keane, V. Chair, Jeannie Jenkins, Donald Campbell, and Jim Carroll.

Also present: Stuart Hurd, Town Manager, Dan Monks, Assistant Manager, Michael Harrington, Economic and Community Development Director, Michele Johnson, Human Resources Administrator, James Lamson, No. Bennington Trustee, Tony Krulikowski, Shaftsbury Select Board member, and Nancy Bushika and Sheila Lawrence, Stamford Select Board members.

Absent: Justin Corcoran

The purpose of this special meeting was to offer Selectboard training on various topics relating to Board member responsibilities and behavior. The presenters were Garret Baxter and Carl Andeer from the Municipal Assistance Center, an arm of the Vermont League of Cities and Towns.

The Chair opened the meeting at 10:08 am in the Bennington Fire Facility public meeting space.

After an explanation of the role of the Municipal Assistance Center, Garret Baxter began the training. The first session was entitled, *Understanding and Following Vermont's Open Meeting Law*.

The second session also presented by Garret Baxter was entitled, *Quasi-Judicial Roles and Responsibilities of the Selectboard*.

The third session presented by Carl Andeer was entitled, *Managing Conflicts of Interest*.

The meeting adjourned at 2:45 pm.

Respectfully submitted,

Stuart A. Hurd