

**SELECT BOARD
MINUTES**

January 16, 2019

Present: Jeanne Conner, Jeannie Jenkins, Tom Jacobs, Chair, Chad Gordon, Donald Campbell, V. Chair. and Carson Thurber.

Absent: Jim Carroll (in the Legislature)

Also present: Stuart Hurd, Town Manager, Dan Monks, Assistant Manager, RJ Joly, DPW Director, Larry McLeod, Facilities Manager, Mark Sawyer, Buildings and Grounds Working Forman, Melissa Currier, Finance Director, and Michele Johnson, Human Resources Administrator. Christie Wisniewski, Banner reporter was also present.

The Chair, Tom Jacobs, called the meeting to order at 5:30 pm in the Town Office Conference Room. The Manager asked to amend the Agenda to allow the Board to sign a Public Notice for hearings on the Charter amendments petitioned. On a motion by Donald Campbell, seconded by Chad Gordon, the Board voted unanimously to warn the two required hearings, the first on February 4th, the second on February 11th.

The Board moved on to the budget. There was discussion about the Community Development Director position and the marketing monies. The Board wanted to ensure that a staff person would oversee any monies directed to marketing or to an outside group. Staff felt that the new Community Development Director must be allowed to focus his/her efforts and is the likely overseer. No action was taken at this time.

The discussion moved to specific cuts, many suggested by the Manager. A line item breakdown follows:

For the General Fund

01-3650.350 Marketing; the Board reduced this by \$10,000 to \$10,000, level funding.

01-3650.840 Transfer to Reserve; the Board reduced this by \$10,000 to \$0.00.

01-3700.600 Legal Services; the Board reduce this by \$5,690 to \$15,000, level funding.

01-3710.830 Equipment; the Board reduced this by \$35,270 agreeing to purchase this vehicle over time, \$9,000 remains.

01-7160.820 Improvements; the Board reduced this by \$30,000, deferring this paving for now.

01-7900.100 Salaries; the Board reduced this by \$11,440, the Senior Center part-time position.

01-7900.150 FICA; this is automatically reduced \$880 due to the action above.

01-7970.810 Improvements; the Board reduced this by \$40,000, deferring the roof replacement for now.

Total General Fund reductions: \$143,280.

For the Highway Fund

There was much discussion about the vehicle purchases, the new building utility and fuel use, and the need to reduce this budget to minimize any tax impact. RJ Joly provided his capital plan indicating that we improve our fleet and equipment without major impacts by staying with the

plan and using the State Highway Fund. We are still analyzing the new building and its power and fuel demands. Staff will have a better handle on this next year. The line item breakdown follows:

02-5170.760 Electric Utilities; the Board reduced this by \$10,000, matching the FY18 use.

02-5240.840 Transfer to Reserve; the Board reduced this to \$0.00, cutting \$10,000.

02-5330.830 Equipment; the Board reduced this by \$53,000 agreeing to purchase this vehicle over time using the State Highway Fund.

02-5330.90/91 Principal and Interest; this line will increase by \$8,000 +/- due to the change above.

Total Highway Fund reductions: \$65,000.

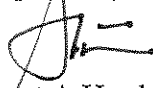
The Board discussed the Ladder Truck Bond possibility. It was agreed after much discussion that the Bond question should go on the ballot. The monetary impact will not be felt until FY 2021 due to the length of time it takes to build these vehicles. The Board indicated that it must put its trust and faith in Fire Department personnel when assessing the current vehicle's life and value.

The Board returned to the marketing monies discussion. It was determined that \$10,000 in funds exists in the current budget, that \$35,000 exists in the Board created Economic Development Fund, and that using \$5,000 from the FY 20 marketing monies remaining creates a fund of \$50,000. The Board agreed that this is a start without impacting the taxpayers. How this will be used will be developed by staff with Board approval.

The Board then reviewed the Agency funding requests. It felt that that the agencies must stand for themselves. Jeannie Jenkins suggested inviting agencies to earlier forums or Board meetings might better inform voters. No action was taken.

The Board will vote to adopt the budget and sign the Warning at its January 28th meeting. The meeting adjourned at 7:14 pm.

Respectfully submitted,



Stuart A Hurd