



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

JOB DESCRIPTION: DAY CAMP COUNSELOR

Responsible to: Day Camp Site Coordinator

Qualifications:

- Must be 18 years old
- At least one year's experience working with youth.
- Emotional maturity, good moral character, and integrity.
- Enjoyment of the out-of-doors.
- Genuine interest in character development of youth.

General Responsibilities:

- Provide leadership and guidance of a group of day campers.
- Participation in conducting general camp program.
- Cooperation with the entire staff in working together for the welfare of the camp and campers.
- Maintain a positive working relationship with other staff assigned to your group.

Essential Functions of Job:

- Auditory and visual ability to respond to critical incidents.
- Ability to perform routine first aid & CPR tasks.
- Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques.
- Ability to plan activities that help all campers in the group to experience success.

Specific Responsibilities:

- Be a friend and leader to each individual in your group to promote improved camper self-image and good group relationship.
- Leading activities for your own group.
- Interpret health and safety regulations to the group.
- Observe each camper daily and check for cuts, bruises, skin rashes, or other indications of illness or injury.
- Help the campers with daily self-maintenance tasks: i.e., helping your campers prepare for swimming; and being sure all personal belongings get home each night.
- Promote good manners at mealtime and encourage common courtesies in

BERKSHIRE FAMILY YMCA: www.berkshirefamilyymca.org

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serving, passing, and eating of food.

- Offer guidance in-group and camp-wide activities.
- Help with swim lessons to an assigned group.
- **Keep camp supplies and equipment in good shape, including putting them away when finished with a project.**
- Set a positive example in exercise, food selection, personal habits, and attitude.
- At all times be aware that you are a "model" to all campers and to other staff. No drinking, smoking, or drugs at any time. No babysitting of campers.
- **REMEMBER THE RULE OF 3**
- Attended Day Camp staff meeting.
- Participate in all training activities that are provided by the camp that aids you in personal growth and skill development (including pre-camp orientation).
- Know the YMCAs 4 Core Values. (Caring, Honesty, Respect, Responsibility). Display those qualities in daily life, along with teach campers how to display those qualities in their lives

Staff Signature

Date