

## Bennington Project Independence

## FY'2020 Report

1. The Mission of Bennington Project Independence Adult Day Service is to provide, safe, caring and exceptional Adult Day Services that will offer meaningful, individually-tailored programs and care designed to enhance the dignity, independence, joy, and quality of life of older persons, younger adults with disabilities, provide support and respite for their families and caregivers and serve as an informational resource for our communities.

Our contact information is:

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Bennington Project Independence was honored to have the opportunity to celebrate 40 years of providing exceptional Adult Day Services for older persons, younger adults with disabilities and their families from Bennington and North Bennington.

BPI provides a safe, sensitive and supportive day program for adults age 18 and older. We serve people who feel isolated without the support of family and friends, persons dealing with bereavement or other emotional issues such as anxiety or depression, persons with delicate or chronic medical conditions that would benefit from personal care or health monitoring, persons facing end-of-life challenges, younger persons with acquired brain injury as well as serving persons in all stages of Alzheimer's Disease and other cognitive impairments who need compassionate, specialized assistance. Currently 66% of our Members live in Bennington and North Bennington. We have 105 people on our caseload. We serve an average of 45 people a day at the Dr. Richard A. Sleeman Center on Harwood Hill.

We were also able to celebrate the 10<sup>th</sup> year of the Dr. Richard A. Sleeman Center on Harwood Hill. At our inviting, home-like facility, Bennington Project Independence was able to provide a wide range of individually-tailored services including meaningful, life-enriching adult activities, educational presentations and mentally stimulating activities, nursing, wellness and personal care, social work support, delicious and healthy meals, opportunities for socialization, intergenerational experiences, pet visits, fitness groups, art and music therapy, our muststep personal fitness training program, as well as community trips and tours. The comprehensive services provided by BPI and the innovative Dr. Richard A. Sleeman Center facility are considered to be models for our State and the Nation.

BPI is committed to providing comprehensive services for our members and their families as well as our greater community. Bennington Project Independence offered free Basic Fall Prevention Tai Chi classes for the community. With a grant from the National Caregiver

Initiative through the Southwestern VT Council on Aging, BPI was able to expand the Second Wind Dreams Virtual Dementia Tour program for the community. This experiential program is designed to raise sensitivity and understanding of how persons with dementia may be experiencing the challenges of daily living. BPI is pleased to make the Virtual Dementia Tour available free of charge to caregivers and interested community partners throughout Bennington County. The leadership team of the Bennington Police Department has completed this training.

The difficult weather and the frailty of our members created a challenge at times for the attendance-driving funding that our program relies on.

Bennington Project Independence is facing an additional challenge. BPI has proudly been an Adult Day Health Center for the VA for many years. This past year, the issue of difficulty with VA payment processing placed a tremendous financial burden on BPI. The VA continues to owe BPI a substantial amount of money for services rendered to our veterans in good faith. Despite the continuing issues with the VA reimbursement system, we, at BPI, have not turned our backs on the veterans and their families who have sacrificed so much. Bennington Project Independence will use the allocation from the Town of Bennington and North Bennington to help us to be able to continue to provide exceptional Adult Day Services for our veterans and their families and our entire community.

Our goals for this coming year are very simple. BPI is committed to providing the best possible care and range of Adult Day Services for our Members and their Family Caregivers in Bennington and North Bennington.

Out of respect for the challenging economic times facing individuals, businesses and our Town, we have kept our request as modest as possible and only requested the same level of support that we have requested for many years. BPI requesting that the voters and members of the Selectboard support an allocation to BPI of \$11,000.

We hope that the voters and members of the Selectboard will look positively on our request and support an allocation to Bennington Project Independence, Adult Day Service as we look to proudly serve the residents and Bennington and North Bennington for another 40 years.

Bennington Project Independence  
ADOPTED BUDGET  
FY 2019-20

Dated 8/26/2019

	Adopted Budget FY19-20
<b>Operating Income</b>	
<b>State &amp; Federal Assistance</b>	
DHRS	409,836
Medicaid CFC (High)	371,231
Medicaid CFC/MNG (Low)	171,593
Local Towns	19,360
Veterans' Administration	78,332
Adult/Child Food Care Program	25,000
HNG Transp	28,772
MNG Transp	12,000
DHRS Transportation Fees	44,924
VA Transportation	12,800
COA Transportation	5,000
COA Meals Program	1,500
<b><i>Subtotal State &amp; Federal Assistance</i></b>	<b>\$ 1,180,348</b>
<b>Participant Revenue</b>	
Eddy-Funded Care	13,960
Participant Fees	136,750
Participants-Personal Care	500
Developmental Services	64,900
Transportation Fees	6,700
<b><i>Subtotal Participant Revenue</i></b>	<b>\$ 222,810</b>
<b>Grants &amp; Donations</b>	
Operational Gifts	2,000

Bennington Project Independence  
ADOPTED BUDGET  
FY 2019-20

Dated 8/26/2019

	Adopted Budget FY19-20
Memorial Gifts	5,000
Donations for Bldg Use	800
Operational Grants	14,800
United Way	300
<b><i>Subtotal Grants &amp; Donations</i></b>	<b>\$ 22,900</b>
<b>Fundraising (for Operations)</b>	
Bottle Drive	
Holiday Solicitation	8,000
July Solicitation	6,000
Major Fundraising Event (TBA)	10,000
Raffle FR	500
BPI Golf Tournament (or other FR)	20,000
Online Fundraising	200
<b><i>Subtotal Fundraising</i></b>	<b>\$ 44,700</b>
<b>Other</b>	
Interest Income-Operating	500
Miscellaneous	250
Food Program Donations	100
<b><i>Subtotal Other Income</i></b>	<b>\$ 850</b>
<b>TOTAL OPERATING INCOME</b>	<b>1,471,608</b>
<b>Expenses</b>	
<b>Payroll &amp; Employee Exp</b>	
Salaries - Gross Wages	877,377
Accounting Services	4,800
Bonus	6,000
Recruitment	
Employee - Non Salary Expenses	500
Payroll Taxes	78,964

Bennington Project Independence  
ADOPTED BUDGET  
FY 2019-20

Dated 8/26/2019

	Adopted Budget FY19-20
Health Insurance	168,557
Training	1,700
Payroll Service	2,800
Pre-employment exp	500
Payroll related insurance	20,000
<b>Total Payroll &amp; Employee Exp</b>	<b>1,161,198</b>
<b>Facility Expenses</b>	
Facility Supplies	2,000
GM - Janitorial Supplies	5,000
GM- Minor & Major Repairs	13,000
GM- Minor Equip & Furn Purchases	1,700
GM- Pest Control	2,000
Inspections and Annual Maintenance	12,000
Landscape Maintenance	17,000
Landscape Maintenance In-House	250
<b>Utilities</b>	
Electric	19,000
Wood Pellets	3,000
Propane	11,000
Water/Sewer	2,000
Solar	
Insurance	16,000
Depreciation	10,000
<b>Total Facility Exps</b>	<b>113,950</b>
<b>Administration</b>	
Audit & 990	8,750
Bad Debt	800
VA Bad Debt Risk	3,000
Bank Charges	50
Communications	7,000

Bennington Project Independence  
ADOPTED BUDGET  
FY 2019-20

Dated 8/26/2019

	Adopted Budget FY19-20
Dues and Journals	4,000
Insurance: D&O, Emp Bond, Vol	4,500
Office Supplies	2,200
Postage & PO Box	2,200
Marketing	2,000
Printing & Copying	2,000
Copier Maintenance	4,600
Technology	
Internet Access/Domain Exp	2,850
Web Design Assistance & Software	2,000
Software & Licenses	1,300
ADS System	7,510
Computer acquisition	1,000
Computer repair & supplies	300
Tech Maintenance Contracts	8,200
Misc Exp	
<b>Total Administration</b>	<b>\$ 64,260</b>
<b>Program Expenses</b>	
Food	39,000
Health Supplies/Equipment	2,250
Lift Maintenance Contract	350
Multimedia Marketing	2,500
Other Professional Consultants	20,000
Postage - Newsletter, etc	1,650

Bennington Project Independence  
ADOPTED BUDGET  
FY 2019-20

Dated 8/26/2019

	Adopted Budget FY19-20
Activities, Supplies & Presentations	7,000
Program Miscellaneous	100
Grant/Restricted Donations	
Transportation-GMC	5,000
Transportation-VA	6,000
Travel and Meals Expense	2,000
Van Expenses-Gas	15,000
Van Expenses-Operating	14,000
Van Expenses - Auto Ins Policy	7,500
<b>Total Program Exp</b>	<b>122,350</b>
<b>Fundraising Exp</b>	
General Fundraising Exp	500
Golf Tournament	7,000
Major Fundraiser (TBA)	2,000
July Solicitation	150
Raffle	100
Holiday Solicitation	100
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<b>Total Fundraising Exp</b>	<b>9,850</b>
<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$ 1,471,608</b>
<b>OPERATIONS NET INCOME PRIOR TO DEPRECIATION</b>	<b>\$ 0</b>





Bennington Project Independence  
 Operating Statement  
 For Month Ending  
 June 30, 2019  
 100% of Year  
 (unaudited)

	Jun-19	YTD 2018- 2019 (12 months)	Approved Budget FY 2018-19	Percent of Proposed Budget
<b>Operating Income</b>				
<b>State &amp; Federal Assistance</b>				
<b>DAIL</b>				
DHRS	\$ 20,516	\$ 310,961	\$ 451,000	68.9%
Medicaid CFC (High)	\$ 31,164	\$ 334,721	\$ 328,000	102.0%
Medicaid CFC/MNG (Low)	\$ 13,067	\$ 126,486	\$ 178,866	70.7%
Local Towns	\$ -	\$ 19,360	\$ 19,360	100.0%
Veterans' Administration	\$ 7,446	\$ 77,358	\$ 55,000	140.7%
Adult/Child Food Care Program	\$ 2,003	\$ 25,165	\$ 29,000	86.8%
HNG Transportation	\$ 2,501	\$ 26,252	\$ 28,000	93.8%
DHRS Transportation Fees	\$ 2,358	\$ 36,099	\$ 35,000	103.1%
VA Transportation	\$ 1,800	\$ 13,875	\$ 14,000	99.1%
COA Transportation	\$ -	\$ 2,164	\$ 5,000	43.3%
COA Meals Program	\$ 109	\$ 1,451	\$ 1,500	96.7%
MNG Transportation Fees	\$ 2,079	\$ 10,983		0.0%
<b><i>Subtotal State &amp; Federal Assistance</i></b>	<b>\$ 83,043</b>	<b>\$ 984,874</b>	<b>\$ 1,144,726</b>	<b>86.0%</b>
		\$ -		
<b>Participant Revenue</b>		<b>\$ -</b>		
Eddy-Funded Care	\$ 280	\$ 8,887	\$ 13,960	63.7%
Donations for items purch	\$ -	\$ 30	\$ -	#DIV/0!
Participant Fees	\$ 7,840	\$ 118,513	\$ 138,900	85.3%
Participants-Personal Care	\$ 107	\$ 805	\$ 2,700	29.8%
Developmental Services	\$ 6,105	\$ 65,762	\$ 62,000	106.1%
Transportation Fees	\$ 326	\$ 5,891	\$ 9,000	65.5%
<b><i>Subtotal Participant Revenue</i></b>	<b>\$ 14,658</b>	<b>\$ 199,887</b>	<b>\$ 226,560</b>	<b>88.2%</b>
		\$ -		
Operational Gifts	\$ (3,870)	\$ 15,261	\$ 3,500	436.0%

Bennington Project Independence  
 Operating Statement  
 For Month Ending  
 June 30, 2019  
 100% of Year  
 (unaudited)

Memorial Gifts	\$ 4,010	\$ 11,136		
Donations for Bldg Use	\$ -	\$ 650	\$ 800	81.3%
Operational Grants	\$ -	\$ 1,500	\$ 1,500	100.0%
United Way	\$ 178	\$ 489	\$ 300	162.9%
<b><i>Subtotal Grants &amp; Donations</i></b>	<b>\$ 318</b>	<b>\$ 29,035</b>	<b>\$ 6,100</b>	<b>476.0%</b>
		\$ -		
<b>Fundraising (for Operations)</b>				
Holiday Solicitation	\$ -	\$ 7,420	\$ 9,000	82.4%
July Solicitation	\$ -	\$ 10,060	\$ 7,000	143.7%
Recog/Anniversary Event	\$ -	\$ 8,376	\$ 5,000	167.5%
Raffle	\$ -	\$ -	\$ 500	0.0%
BPI Golf Tournament	\$ 3,933	\$ 20,075	\$ 25,000	80.3%
Online Fundraising	\$ 14	\$ 14	\$ 200	6.9%
<b><i>Subtotal Fundraising</i></b>	<b>\$ 3,947</b>	<b>\$ 45,945</b>	<b>\$ 46,700</b>	<b>98.4%</b>
<b>Other</b>				
Interest Income-Operating	\$ 53	\$ 759	\$ 500	151.8%
Van Fund	\$ -	\$ -		
Miscellaneous	\$ -	\$ -	\$ 250	
Food Program Donations	\$ -	\$ 77	\$ 100	76.9%
<b><i>Subtotal Other Income</i></b>	<b>\$ 53</b>	<b>\$ 836</b>	<b>\$ 850</b>	<b>98.3%</b>
<b>TOTAL OPERATING INCOME</b>	<b>\$ 102,018</b>	<b>\$ 1,260,577</b>	<b>\$ 1,424,936</b>	<b>88.5%</b>

**Expenses**

**Payroll & Employee Exp**

Salaries - Gross Wages	\$ 69,211	\$ 796,114	\$ 843,875	94.3%
Contractual Services	\$ -	\$ -	\$ 2,630	0.0%
Bonus	\$ -	\$ 4,954	\$ 5,000	99.1%
Recruitment	\$ -	\$ -	\$ 1,000	0.0%
Employee - Non Salary Expenses	\$ -	\$ 260	\$ 500	52.0%
Payroll Taxes	\$ 5,238	\$ 66,326	\$ 75,949	87.3%
Health Insurance	\$ 13,721	\$ 156,396	\$ 156,178	100.1%
Training	\$ -	\$ 293	\$ 1,000	29.3%
Accounting & Payroll Service	\$ 1,028	\$ 3,987	\$ 3,600	110.7%
Pre-employment exp	\$ -	\$ 1,704	\$ 1,500	113.6%
Payroll related insurance	\$ (2,713)	\$ 18,384	\$ 23,000	79.9%
<b>Total Payroll &amp; Employee Exp</b>	<b>\$ 86,485</b>	<b>\$ 1,048,418</b>	<b>\$ 1,114,232</b>	<b>94.1%</b>

**Facility Expenses**

Bennington Project Independence  
 Operating Statement  
 For Month Ending  
 June 30, 2019  
 100% of Year  
 (unaudited)

Facility Supplies	\$	275	\$	1,487	\$	1,200	123.9%
GM - Janitorial Supplies	\$	(44)	\$	4,501	\$	5,000	90.0%
GM- Minor & Major Repairs	\$	907	\$	12,536	\$	10,000	125.4%
GM- Minor Equip & Furn Purchases	\$	3,082	\$	4,458	\$	500	891.5%
GM- Pest Control	\$	-	\$	1,800	\$	800	225.0%
Inspections and Annual Maintenance	\$	1,304	\$	11,012	\$	12,000	91.8%
Landscape Maintenance	\$	1,243	\$	16,785	\$	18,000	93.2%
Landscape Maintenance In-House	\$	-	\$	-	\$	500	0.0%
Utilities	\$	418	\$	36,010	\$	21,800	165.2%
Solar	\$	-	\$	-	\$	12,950	0.0%
Insurance	\$	-	\$	16,773	\$	17,500	95.8%
Depreciation Reserve	\$	-	\$	-	\$	10,000	0.0%
<b>Total Facility Exps</b>	<b>\$</b>	<b>7,184</b>	<b>\$</b>	<b>105,362</b>	<b>\$</b>	<b>110,250</b>	<b>95.6%</b>
<b>Administration</b>							
Audit & 990	\$	-	\$	8,500	\$	8,600	98.8%
Bad Debt	\$	-	\$	-	\$	800	0.0%
Bank Charges	\$	2	\$	252	\$	50	504.7%
Communications	\$	32	\$	6,632	\$	7,000	94.7%
Dues and Journals	\$	-	\$	3,727	\$	5,000	74.5%
Insurance: Liab, D&O, Emp Bond, Vol	\$	-	\$	3,877	\$	5,000	77.5%
Office Supplies	\$	33	\$	1,979	\$	2,000	99.0%
Postage & PO Box	\$	473	\$	2,180	\$	2,200	99.1%
Marketing	\$	-	\$	519	\$	3,000	17.3%
Printing & Copying	\$	106	\$	2,004	\$	2,200	91.1%
Professional Fee	\$	-	%	\$	44		
Copier Maintenance	\$	165	\$	3,611	\$	4,800	75.2%

Bennington Project Independence  
Operating Statement  
For Month Ending  
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100% of Year  
(unaudited)

Technology	\$	1,783	\$	26,173	\$	26,405	99.1%
Misc Exp	\$	-	\$	155	\$	-	0.0%
<b>Total Administration</b>	<b>\$</b>	<b>2,594</b>	<b>\$</b>	<b>59,652</b>	<b>\$</b>	<b>67,055</b>	<b>89.0%</b>

**Program Expenses**

Food	\$	5,803	\$	36,332	\$	38,500	94.4%
Health Supplies/Equipment	\$	266	\$	2,324	\$	3,000	77.5%
Lift Maintenance Contract	\$	-	\$	-	\$	700	0.0%
Multimedia Marketing	\$	181	\$	2,148	\$	3,200	67.1%
Other Professional Consultants	\$	1,853	\$	14,282	\$	23,598	60.5%
Postage - Newsletter, etc	\$	270	\$	1,612	\$	1,650	97.7%
Activity Supplies & Presentations	\$	398	\$	5,861	\$	6,970	84.1%
Program Miscellaneous	\$	-	\$	60	\$	200	30.0%
Grant/Restricted Donations	\$	-	\$	512	\$	1,000	51.2%
Transportation-GMC	\$	975	\$	5,408	\$	7,500	72.1%
Transportation-VA	\$	1,727	\$	7,253	\$	3,000	241.8%
Travel and Meals Expense	\$	141	\$	935	\$	1,000	93.5%
Van Expenses-Gas	\$	1,074	\$	11,366	\$	13,700	83.0%
Van Expenses-Operating	\$	572	\$	9,952	\$	14,531	68.5%
Van Expenses - Auto Ins Policy	\$	-	\$	6,690	\$	6,000	111.5%
	\$	-					
<b>Total Program Exp</b>	<b>\$</b>	<b>13,260</b>	<b>\$</b>	<b>104,736</b>	<b>\$</b>	<b>124,549</b>	<b>84.1%</b>

**Fundraising Exp**

General Fundraising Exp	\$	-	\$	542	\$	1,000	54.2%
Recog/Anniv Event	\$	-	\$	463	\$	1,000	46.3%
Golf Tournament	\$	5,006	\$	6,112	\$	6,500	94.0%
July Solicitation	\$	144	\$	190	\$	150	126.8%
Raffle	\$	-	\$	-	\$	100	0.0%
Holiday Solicitation	\$	-	\$	137	\$	100	136.9%
<b>Total Fundraising Exp</b>	<b>\$</b>	<b>5,150</b>	<b>\$</b>	<b>7,444</b>	<b>\$</b>	<b>8,850</b>	<b>84.1%</b>

<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$</b>	<b>114,673</b>	<b>\$</b>	<b>1,325,612</b>	<b>\$</b>	<b>1,424,936</b>	<b>93.0%</b>
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<b>OPERATIONS NET INCOME</b>	<b>\$</b>	<b>(12,655)</b>	<b>\$</b>	<b>(65,035)</b>	<b>\$</b>	<b>-</b>	
<b>PRIOR TO DEPRECIATION</b>							

Bennington Project Independence  
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 100% of Year  
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<b>Other Operations Income</b>					
Endow Donation & Interest	\$	975	\$	4,391	\$ - 0.0%
New Van Donations	\$	-	\$	-	\$ -
	\$	-	\$	-	
<b>Other Operations Expenses</b>					
Depreciation Exp Building, Equip, Furniture	\$	16,000	\$	192,000	\$ - n/a

<b>Harwood Hill Project Income this fiscal</b>	<u>\$ -</u>	<u>\$ -</u>
	\$ -	
<b>Harwood Hill Project Expenses this fiscal</b>	<u>\$ -</u>	<u>\$ -</u>
	\$ -	
Harwood Hill Project Net Income (Expense)	<u>\$ -</u>	<u>\$ -</u>
	\$ -	\$ -
	\$ -	
 Total Net Income 2018-2019 for 990 form	 <u>\$ (27,680)</u>	 <u>\$ (252,644)</u>
		\$ (108,224)

**FOOTNOTES:**

Financial Reports are for board & administrative use only.

**Bennington Project Independence  
Town Support FY'2019:**

<b>Bennington/North Bennington:</b>	\$11,000
<b>Arlington:</b>	\$1,800
<b>Pownal:</b>	\$2,000
<b>Shaftsbury:</b>	\$4,560

We are hoping that the voters in each of the above communities will continue to be supportive of their Town allocations to Bennington Project Independence, Adult Day Service.