

OA 12.7.20
Audit coming

Stuart Hurd

From: Art Groux <agroux@brsvt.org>
Sent: Monday, December 07, 2020 3:25 PM
To: Stuart Hurd
Subject: Bennington Rescue Budget Package
Attachments: 2021-22 Town of Bennington Budget Request Documents.pdf

Stu,

Attached is the budget submission package for the town. I know the past 2 years they approved 10% increases and that was conversation going forward however I have adjusted the budget to work in a 5% increase (I know this is a tight year and I don't anticipate it will get any better quickly). I have made all the changes that were asked last year to include

- more detailed information
- explanation of some of the lines that were not clear
- movement of current budget vs next years budget
- addition of % change column
- footnote page to explain some lines

The only request that was made that we will have shortly is the detailed review of our investments. We are finishing our audit and as soon as that is complete they will be forwarded along. If you should need anything else please do not hesitate to let me know. I am hopeful that when things return to some kind of normal we schedule a meeting. Have a safe day.

Art

Art Groux, BS
Executive Director
Bennington Rescue Squad
120 McKinley Street
Bennington, Vermont 05201
Main: (802) 442-5817
Cell: (802) 275-4233
Fax: (802) 447-1993
www.BenningtonRescue.org

This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. Bennington Rescue Squad, Inc. and any of its subsidiaries each reserve the right to monitor all e-mail communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state them to be the views of any such entity.



BENNINGTON RESCUE SQUAD
Town of Bennington 2021/22 Executive Summary

The Overview

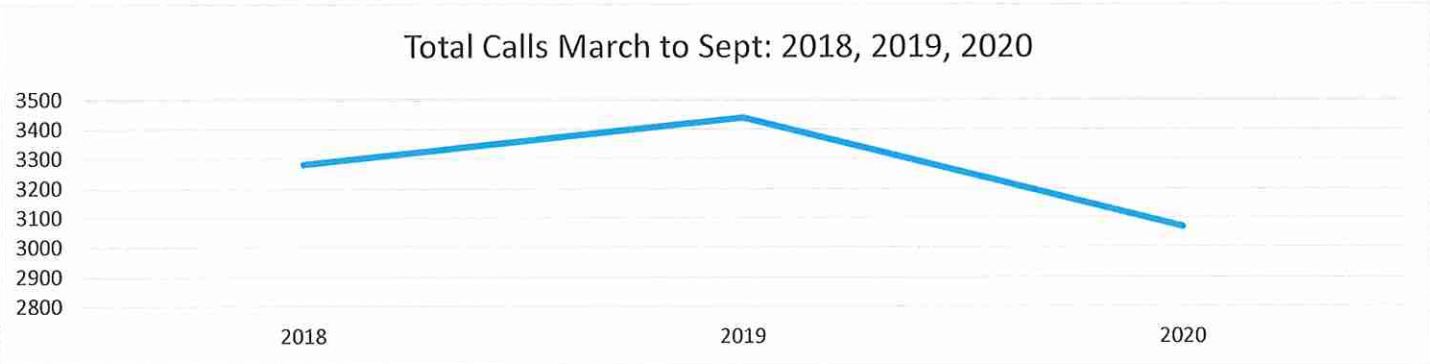
2020 has been a challenging year and the future model of EMS Service delivery is in flux. Throughout Vermont and nationwide services are struggling with challenges

- Reduction in staff, in some cases upwards of 50% of staff have left the EMS field for fear of infection and from burn out covering long hours.
- Increase absence rate resulting from quarantine requirements.
- Significant call volume reductions and subsequent reductions in revenue, 30-50% in many parts of the county including Vermont.
- Need to quickly adapt to the changing needs of our communities and the needs of the overall health care market.

With all these challenges facing EMS, Bennington Rescue has been very fluid in adapting our service delivery to assure we can meet the needs of the community in a cost-effective manner.

- We have seen a reduction in staff numbers and have overcome that with an increase in apprentice positions to provide employment to members of our community in need.
- We are working with our staff to help reduce the number who would be affected by the need to quarantine.
- We have seen a reduction in call volume (12% March to September) and have adjusted staffing as a result, this adjustment has helped us deal with quarantine and the reduction of available staff.
- We have also applied for and received grants that have offset some of our losses in revenue that were not made up by additional programs we have added.
- We have adapted our delivery of care and expanded the services we offer to include work with the State Department of Public Health on Covid Testing, Vaccinations and Transportation.
- We were selected as the preferred vendor by the State of Vermont to provide hybrid EMT and AEMT training throughout the state.

The attached budget is based on what we know and project for 2021/22. As we have learned during this year what is planned may not always be the reality. While we have made changes to our service delivery, we have been able to meet the needs of the communities within the fiscal confines of our budget; without having to request additional funding. We anticipate that any changes we have to make as the 2021/22 fiscal year approaches will be done in a manner that will again keep us within our overall budget and allow us to services the need of our communities.



Thank You for your continued support

Town of Bennington Rescue Squad Inc
Budget Overview: BRS FY2021 and Proposed FY2022

Income	July 2020-June 2021	July 2021 - June 2022 Proposed	% Change	Footnote
<i>INCOME/LIABILITIES/EQUITIES</i>				
5005 PATIENT REVENUE	\$1,990,694.55	\$1,791,625.00	-10%	#1
5200 INVESTMENT INCOME	\$9,270.00	\$30,000.00	224%	#2
5309 CONTRACT INCOME	\$12,360.00	\$21,600.00	75%	#3
5313 COMMUNITY STAND-BY	\$2,574.96	\$1,500.00	-42%	
5316 MEDICAL RECORDS	\$102.96	\$125.00	21%	
Total 5300 OTHER INCOME	\$15,037.92	\$15,037.92	0%	
Total 5301 DONATIONS	\$30,000.00	\$30,000.00	0%	
Total 5304 COMMUNITY EDUCATION	\$6,180.00	\$6,200.00	0%	
5305 EMS COURSES	\$22,145.04	\$25,000.00	13%	#4
5319 MUNICIPAL FUNDING				
5320 MUNICIPAL FUNDING - BENNINGTON	\$206,250.00	\$216,562.50	5%	
5321 MUNICIPAL FUNDING - SHAFTSBURY	\$22,500.00	\$22,500.00	0%	
5322 MUNICIPAL FUNDING - WOODFORD	\$5,122.23	\$5,122.23	0%	
Total 5319 MUNICIPAL FUNDING	\$233,872.23	\$244,184.73	4%	
Total 5600 MANAGEMENT & STAFFING SERVICES	\$96,000.00	\$90,000.00	-6%	
Total 5000 INCOME/LIABILITIES/EQUITIES	\$2,418,237.66	\$2,255,272.65	-7%	
Total Income	\$2,418,237.66	\$2,255,272.65	-7%	
Gross Profit	\$2,418,237.66	\$2,255,272.65	-7%	

	July 2020-June 2021	July 2021 - June 2022 Proposed	% Change	Footnote
OPERATIONS				
6101 SALARIES	\$1,219,542.17	\$1,100,000.00	-10%	#5
6102 BENEFITS				
6102A PAID TIME OFF	\$72,583.36	\$64,000.00	-12%	
6102B MEDICAL INSURANCE	\$99,775.28	\$104,000.00	4%	
6102D HEALTH CARE SPENDING ADMIN FEE	\$1,124.76	\$1,872.00	66%	
6102H VT SICK TIME	\$4,830.54	\$4,250.00	-12%	#6
6113 UNIFORMS - EMS	\$18,951.96	\$15,000.00	-2.1%	
6121 UNEMPLOYMENT TAX	\$56,719.67	\$54,000.00	-5%	
6122 FEDERAL TAXES				
6122A FICA	\$87,657.61	\$87,657.61	0%	
6122B MEDICAIRE	\$18,691.66	\$18,691.66	0%	
TOTAL 6122 FEDERAL TAXES	\$106,349.27	\$106,349.27	0%	
6127 RETIREMENT PLAN (403b)	\$23,175.00	\$39,000.00	68%	
6120 WORKERS COMP, OPEATIONS STAFF	\$65,000.00	\$75,000.00	15%	
6130 EMPLOYEE HEALTH/SCREENING	\$7,416.00	\$7,500.00	1%	
TOTAL 6102 BENEFITS	\$448,509.84	\$463,471.27	3%	
TOTAL 6103 SUPPLIES - CLINICAL	\$48,100.92	\$64,000.00	33%	#7
TOTAL 6125 GENERAL OPERATIONS EXPENSE	\$124,124.30	\$124,124.30	0%	
TOTAL 6150 EQUIPMENT & COMMUNICATIONS	\$18,047.66	\$18,047.66	0%	
TOTAL 6155 TRAINING & EDUCATION	\$48,327.60	\$48,327.60	0%	
TOTAL 6100 OPERATIONS	\$1,906,652.49	\$1,817,970.83	-5%	
TOTAL 6200 DISPATCH	\$19,055.00	\$19,055.00	0%	
ADMINISTRATION				
6301 SALARIES	\$227,004.38	\$223,000.00	-2%	#8
6302 BENEFITS				
6302A PAID TIME OFF	\$19,652.40	\$19,500.00	-1%	
6302B MEDICAL INSURANCE	\$17,733.51	\$22,300.00	26%	
6302D HEALTH CARE SPENDING ADMIN FEE	\$216.30	\$180.00	-17%	
6321 UNEMPLOYMENT TAX	\$10,852.95	\$10,470.00	-4%	
6327 RETIREMENT 403(b)	\$10,299.96	\$10,000.00	-3%	
6330 EMPLOYEE HEALTH/SCREENING	\$824.04	\$800.00	-3%	
TOTAL 6302 BENEFITS	\$58,755.12	\$62,450.00	6%	
TOTAL 6305 OFFICE ADMINISTRATIVE	\$286,583.54	\$286,250.00	0%	

July 2020-June 2021 July 2021 - June 2022 Proposed % Change Footnote

ACCOUNTING AND FINANCE

TOTAL 6306 ACCOUNTING AND FINANCE
 TOTAL 6316 INSURANCE & WC ADMINISTRATION
 6342 LEGAL
 6344 SOFTWARE/TECHNOLOGY
 TOTAL 6352 EMPLOYEE & BOARD ENGAGEMENT
 6363 MARKETING/PUBLIC RELATIONS
 TOTAL 6300 ADMINISTRATION

\$33,143.34
 \$12,000.00
 \$5,150.04
 \$40,793.93
 \$9,785.00
 \$23,216.16
 \$410,672.01

\$32,178.00
 \$12,000.00
 \$5,200.00
 \$42,000.00
 \$9,785.00
 \$23,216.16
 \$410,629.16

-3%
 0%
 1%
 3%
 0%
 0%
 0%

BUILDING

6504 FACILITY SUPPLIES
 6505 FACILITY MAINTENANCE & CONTRACTS
 6506 FACILITY FURNITURE
 6572 UTILITIES
 TOTAL 6500 BUILDING
 TOTAL 6600 FLEET COSTS
 VERMONT PROVIDER TAX

\$2,574.96
 \$16,423.35
 \$2,574.96
 \$36,156.71
 \$57,729.98
 \$83,099.00
 \$48,000.00

\$2,574.96
 \$16,423.35
 \$2,574.96
 \$36,156.71
 \$57,729.98
 \$86,000.00
 \$59,597.00

0%
 0%
 0%
 0%
 0%
 3%
 24%

TOTAL 6800 EDUCATION

\$34,115.00

\$37,000.00

8%

TOTAL EXPENSES

\$2,559,323.48

\$2,487,981.97

-3%

NET OPERATING INCOME

-\$141,085.82

-\$232,709.32

65%

NET INCOME

-\$141,085.82

-\$232,709.32

65% #10

Foot Note #	Description
1	Revenue received from patient transports
2	Realized gains on investments and interest
3	Contract income is derived from contracts we have to provide billing services to area agencies
4	EMS Course income is from programs we offer to train other agencies staff in EMS specific topics
5	Salaries for Operations is staffing for ambulances and medical services
6	VT sick time only applies to employees who do not qualify for PTO, most of our employees already receive PTO benefits
7	Total clinical supplies covers all disposable medical equipment used in our ambulances and during patient care.
8	Administration Salaries and benefits cover Ex. Dir, Dir of Administration and front office staff
9	Fleet costs are all maintenance, fuel and related expenses to all our vehicles.
10	We delayed some fleet repairs in our current budget as a result of Covid call volume reductions, This deficit would be covered from Investment Account under spending policy