

The TUTORIAL CENTER, INC.
The Square-Hole People.

Personal.
Motivating.
Transforming.

December 7, 2020

Select Board
Town of Bennington
PO Box 469
205 South Street
Bennington, VT 05201

Dear Select Board,

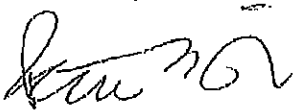
Thank you for the opportunity to apply for funding for the coming year. We are requesting funding level with last year: \$10,000.

2021 will mark our 50th year of serving Bennington children and adults. Bennington's town appropriation funds support our tutoring work, enabling us to offer tutoring to any student who needs our assistance to succeed in school or to avoid becoming a dropout. We are very appreciative of the support that the Town provides us.

We have approximately 25 employees and bring substantial dollars into the Bennington economy,

I look forward to attending the Town Meeting to discuss our many impacts in Bennington. Again thanks for your consideration.

Sincerely,



Peter Fish
Executive Director

www.tutorialcenter.org

In Manchester: PO Box 1434 • 3511 Richville Rd • Manchester Center, VT 05255 • 802-362-0222 • 802-362-0707 fax
In Bennington: 208 Pleasant Street • Bennington, VT 05201 • 802-447-0111 • 802-447-7607 fax

The TUTORIAL CENTER INC.
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THE TUTORIAL CENTER, Inc.

Founded in Bennington in 1971, 2021 marks the Tutorial Center's 50th year of helping our region's children and adults achieve educational, career, and life success! Please accept our thank you for your many years of support for our work. Your support enables us to help EVERY child or adult who comes to us for help.

The Tutorial Center has long-established learning centers in both Bennington and Manchester, enabling Bennington County residents to easily access our services where they live or where they work. Education is an ever-evolving art and The Tutorial Center seeks to model our services to respond to contemporary demand. I take pride in our welcoming and flexible approach.

Our educational support services include tutoring for all ages, adult literacy, dropout prevention, alternative high school education, English language classes for non-English speakers, the High School Completion program, GED preparation and testing, job readiness training, workplace literacy for employees, software and technology training for business, enrichment classes, SAT preparation, and our innovative and nationally-recognized Youth Agricultural Program for at-risk young adults.

Bennington's town appropriation funds support our tutoring work, enabling us to offer tutoring to any student who needs our assistance to succeed in school or to avoid becoming a dropout. All students who come to us for academic support receive support, regardless of a family's ability to pay.

This past year we provided tutoring for 91 students, in subjects ranging from beginning reading to algebra, calculus, technology, and foreign languages. Most were from low-income families. Over 90% of these students made measured educational progress under our guidance. These results show up in the local schools as increase standardized test scores, and in local businesses as more productive employees.

Another 70 Bennington adults were enrolled in our free adult education services, receiving in excess of 4080 hours of free instruction. 50 of the Bennington residents were aged 16-21 with multiple barriers to success. 14 of our Bennington students successfully earned their Mount Anthony Union High School diploma this year!

High-quality educational activities that respond to community needs – and produce lasting community impacts – that is what your Town funding supports. We invite your inquiry anytime into services we can provide to meet your needs. Thank you, and we look forward to your continued support.

Respectfully submitted,
Peter Fish, Executive Director

www.tutorialcenter.org

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FY22: Support Information for Funding Request

Organization:

The Tutorial Center, Inc.; Administrative Office: 208 Pleasant Street, Bennington, VT 05201
(802) 447-0111

Executive Director:

Peter Fish, The Tutorial Center, Inc., 208 Pleasant Street, Bennington, VT 05201
(802) 447-0111 / peterf@tutorialcenter.org

President, Board of Directors:

Diane Morrissey, 8 Birch Dr., Bennington, VT 05201
(802) 558-5170 / dmorrissey@svsu.org

Town - Voted Appropriations: FY21

Arlington	\$450
Bennington	\$10,000
Pownal	\$2500
Rupert	\$250
Sandgate	\$200
Shaftsbury	\$900
Woodford	\$250
Manchester	\$2500

\$17,050

Town Appropriations - Anticipated FY22

Arlington	\$450
Bennington	\$10,000
Manchester	\$2500
Pownal	\$2500
Rupert	\$250
Sandgate	\$200
Shaftsbury	\$900
Woodford	\$250

\$17,050

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FY2020 BUDGET

THE TUTORIAL CENTER, Inc.
 BUDGET-July 1, 2019
 For the year ending June 30, 2020

	ABE GEN Funds	ABE ADP Funds	ABE SUPPLEMENTAL	ABE 50,308	HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
REVENUES									
GRANTS:	178,548	59,406	50,308						\$288,262
Adult Education and Literacy				6,120					\$6,120
SVSU		32,000							\$32,000
YAP grants				6,000	4,982			4,000	\$4,982
Sustaining Working Families Initiative				10,000					\$10,000
Other: SOS Scholarship Fund for TCB/TCM				50,000					\$10,000
Other									50,000
AmeriCorps Planning Grant									
PROGRAM SERVICE REVENUE:				75,000				90,000	\$165,000
Tutoring Services/Tuition								50,000	\$50,000
Snow School								5,000	\$5,000
School & Summer Programs								\$0	\$0
								\$600	\$600
GED Test Fees					600				\$190,000
High School Completion Fees					190,000				\$0
Youth Ag Project: Student Fees					0				\$1,000
YAP: Food & farmer mkt sales					1,000				\$1,000
YAP Food Network: Food Sales									
TOWNS:									
Bennington				10,000				2,500	\$10,000
Manchester				900					\$2,500
Shaftsbury				2,500				450	\$900
Pownal									\$2,500
Arlington				250					\$450
Woodford								250	\$250
Rupert								250	\$250
Sunderland				200					\$250
Sandgate									\$200
CONTRIBUTIONS:									
General				7,500				7,500	\$15,000
				9,000				1,000	\$10,000
INTEREST & DIVIDENDS									
FUNDRAISING									
Board Activities				1,000					\$0
Special Events									\$0
RENTAL REVENUE									
MISCELLANEOUS								500	\$1,000
TOTAL REVENUES	178,548	59,406	50,308	178,970	195,382	34,000	178,970	161,450	857,264

	ABE: GEN FUNDS	ABE: ADP FUNDS	ABE: SUPPLEMENTAL	HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
EXPENSES								
SALARIES AND WAGES:								
Administration	10,652	2,885	0	13,819	22,000	10,697	10,807	48,860
Instruction/Program Operations	78,996	40,990	41,644	98,574		53,187	77,388	412,779
FRINGE BENEFITS:								
FICA	5,705	3,356	3,186	7,928	1,430	4,887	6,747	33,239
Workers' Compensation	552	294	279	620	192	368	591	2,896
Unemployment Insurance	1,897	1,009	958	2,383	660	1,262	2,028	10,198
Health Insurance	12,051	8,066	4,304	15,494		8,376	8,704	56,995
Dental Insurance	849	317	303	855		590	614	3,528
Vision Insurance	214	135	97	256		169	199	1,070
Disability Insurance	1,984	969	582	2,454		1,268	511	7,768
Retirement/Other	2,651	1,616	852	3,704		1,392	1,628	11,842
Amen/Comps Planning						50,000		50,000
STAFF DEVELOPMENT	3,650			1,000		200	200	5,050
TRAVEL	7,461	1,400		5,872	3,500	1,000	1,000	20,233
PROGRAM OPERATIONS:								
Rent	12,745	477		9,428		3,498	20,808	46,956
Utilities	3,609	201		2,505		1,474	2,211	10,000
Cleaning Services	2,808	144		1,980		1,056	2,412	8,400
Insurance	2,678	128		1,913		935	2,848	7,875
Manchester Building Services							1,500	1,500
Communications	2,889	153		2,025		1,122	2,211	8,400
Postage	2,840	528		2,737		150	150	300
Advertising/website						1,632	2,263	10,000
Printing	5,197	484		3,900	1,912	400	400	12,893
Supplies				800		50	50	900
Dues and fees				0		0	0	0
Professional Services				10,000		2,684	3,369	36,744
Contracted Services	12,066	2,000		750	6,625	440	670	1,860
IT Support								
MATERIALS:								
Books/Materials/Software	4,088	459		2,000		200	200	6,947
FURNITURE AND EQUIPMENT:								
Purchases	4,600	1,200		2,000		1,000	500	9,300
Repairs				500		500	250	1,250
Maintenance (Copier)				800		450	350	1,600
OTHER EXPENSES:								
Fundraising Expense						2,000	2,000	4,000
MISCELLANEOUS/OTHER						1,000	250	1,250
TOTAL	160,162	66,872	52,205	196,237	30,519	152,966	153,238	655,454

	ABE: GEN FUNDS	ABE: ADP FUNDS	ABE: SUPPLEMENTAL	HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSE	(\$1,634)	(\$7,406)	(\$1,897)	\$1,085	(\$2,319)	\$25,982	\$8,192	\$21,830

FY2021 Budget

THE TUTORIAL CENTER, Inc.
 BUDGET-July 1, 2020
 For the year ending June 30, 2021

	ABE: GEN FUNDS	ABE: ADP FUNDS	ABE: SUPPLEMENTAL	HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
REVENUES								
GRANTS:								
Adult Education and Literacy	173,091	57,590	50,484			6,000		\$281,165
SVSU					4,000			\$6,000
YAP grants							4,000	\$4,000
Sustaining Working Families Initiative						6,000		\$10,000
Other: SOS Scholarship Fund for TCBTCA						10,000		\$10,000
Other						18,000		\$18,000
AmeriCorps Planning Grant								
PROGRAM SERVICE REVENUE:								
Tutoring Services/Tuition						75,000	90,000	\$165,000
Snow School							50,000	\$50,000
School & Summer Programs							5,000	\$5,000
								\$0
								\$0
								\$600
GED Test Fees				600				\$125,000
High School Completion Fees				125,000				\$0
Youth Ag Project: Student Fees								\$0
YAP: Food & farmer mkt sales								\$0
YAP Food Network: Food Sales								\$0
TOWNS:								
Bennington						10,000	2,500	\$10,000
Manchester						900		\$2,500
Shafsbury						2,500		\$900
Powal							450	\$2,500
Arlington						250		\$450
Woodford							250	\$250
Rupert							250	\$250
Sunderland								\$250
Sandgate								\$200
CONTRIBUTIONS:								
General						10,000	10,000	\$20,000
INTEREST & DIVIDENDS						9,000	1,000	\$10,000
FUNDRAISING								
Board Activities						10,000		\$0
Special Events								\$0
RENTAL REVENUE								
MISCELLANEOUS						500	500	\$1,000
TOTAL REVENUES	173,091	57,590	50,484	125,600	4,000	158,350	163,950	723,065

	ABE: GEN FUNDS	ABE: ADP FUNDS	ABE: SUPPLEMENTAL	ABE: HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
EXPENSES								
SALARIES AND WAGES:								
Administration	10,711	2,769	0	13,819	6,000	10,697	10,807	49,803
Instruction/Program Operations	85,758	25,379	33,279	98,574		53,187	77,388	379,565
FRINGE BENEFITS:								
FICA	5,705	3,356	3,186	7,928	1,430	4,887	6,747	33,239
Workers' Compensation	552	294	279	620	192	368	591	2,896
Unemployment Insurance	1,897	1,009	958	2,383	660	1,262	2,028	10,198
Health Insurance	12,051	8,066	4,304	15,494		8,376	8,704	56,995
Dental Insurance	849	317	303	855		590	614	3,528
Vision Insurance	214	135	97	256		169	199	1,070
Disability Insurance	1,984	969	582	2,454		1,268	511	7,768
Retirement/Other	2,651	1,616	852	3,704		1,392	1,628	11,842
AmeriCorps Planning						18,000		18,000
STAFF DEVELOPMENT	1,000			1,000		200	200	2,400
TRAVEL	800	1,400		5,872	3,500	1,000	1,000	13,572
PROGRAM OPERATIONS:								
Rent	12,834	2,239		9,428		3,498	20,808	48,807
Utilities	4,751	1,561		2,505		1,474	2,211	12,502
Cleaning Services	1,547	1,214		1,980		1,056	2,412	8,209
Insurance	1,823	780		1,913		935	2,848	7,875
Manchester Building Services							1,500	1,500
Communications	2,384	1,400		2,025		1,122	2,211	9,142
Postage	1,500	500		2,737		1,632	2,263	300
Advertising/website						400	400	800
Printing	2,500	2,000		3,900	1,912	1,000	400	11,712
Supplies				800		50	50	900
Dues and fees				0		0	0	0
Professional Services				10,000		2,684	3,369	28,128
Contracted Services	2,976	2,474		750	6,625	440	670	1,860
IT Support								
MATERIALS:								
Books/Materials/Software	1,000	200		2,000		200	200	3,600
FURNITURE AND EQUIPMENT:								
Purchases	2,000	1,158		2,000		1,000	500	6,658
Repairs				500		500	250	1,250
Maintenance (Copier)				800		450	350	1,600
OTHER EXPENSES:								
Fundraising Expense						2,000	2,000	4,000
MISCELLANEOUS/OTHER						1,000	250	1,250
TOTAL EXPENSES	157,767	56,637	83,990	794,297	20,579	126,968	135,298	1,401,002

	ABE: GEN FUNDS	ABE: ADP FUNDS	ABE SUPPLEMENTAL	HIGH SCHOOL COMPLETION	YOUTH AGRICULTURE PROJECT	TUTORIAL PROGRAMS: BENNINGTON	TUTORIAL PROGRAMS: MANCHESTER	TOTAL BUDGET
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSE	\$15,604	(\$1,247)	\$6,644	(\$68,697)	(\$16,319)	\$37,362	\$10,692	(\$25,537)

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2018

Open to Public Inspection

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Department of the Treasury
Internal Revenue Service

A For the 2018 calendar year, or tax year beginning Jul 1, 2018, and ending Jun 30, 2019

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization THE TUTORIAL CENTER
 Doing business as _____
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
208 PLEASANT STREET
 City or town, state or province, country, and ZIP or foreign postal code
BENNINGTON, VT 05201

D Employer identification number
03-0233583

E Telephone number
(802) 447-0111

G Gross receipts \$ 742,937.

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)

H(c) Group exemption number ▶ _____

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: ▶ N/A

K Form of organization: Corporation Trust Association Other ▶ _____

L Year of formation: 1971 **M** State of legal domicile: VT

Part I Summary

1 Briefly describe the organization's mission or most significant activities: <u>Educational Services</u>	
2 Check this box <input type="checkbox"/> If the organization discontinued its operations or disposed of more than 25% of its net assets.	
Activities & Governance	3 Number of voting members of the governing body (Part VI, line 1a) <u>3</u> <u>6</u>
	4 Number of independent voting members of the governing body (Part VI, line 1b) <u>4</u> <u>6</u>
	5 Total number of individuals employed in calendar year 2018 (Part V, line 2a) <u>5</u> <u>58</u>
	6 Total number of volunteers (estimate if necessary) <u>6</u> <u>7</u>
	7a Total unrelated business revenue from Part VIII, column (C), line 12 <u>7a</u> <u>0.</u>
	7b Net unrelated business taxable income from Form 990-T, line 38 <u>7b</u> <u>0.</u>
	8 Contributions and grants (Part VIII, line 1h) <u>380,697.</u> <u>333,628.</u>
9 Program service revenue (Part VIII, line 2g) <u>627,525.</u> <u>386,753.</u>	
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) <u>13,273.</u> <u>21,414.</u>	
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) <u>50.</u> <u>1,142.</u>	
12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12) <u>1,021,545.</u> <u>742,937.</u>	
13 Grants and similar amounts paid (Part IX, column (A), lines 1–3) _____	
14 Benefits paid to or for members (Part IX, column (A), line 4) _____	
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10) <u>723,642.</u> <u>629,379.</u>	
16a Professional fundraising fees (Part IX, column (A), line 11e) _____	
b Total fundraising expenses (Part IX, column (D), line 25) ▶ <u>0.</u>	
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e) <u>235,521.</u> <u>146,465.</u>	
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25) <u>959,163.</u> <u>775,844.</u>	
19 Revenue less expenses. Subtract line 18 from line 12 <u>62,382.</u> <u>-32,907.</u>	
Net Assets or Fund Balances	20 Total assets (Part X, line 16) <u>761,779.</u> <u>725,650.</u>
	21 Total liabilities (Part X, line 26) <u>38,380.</u> <u>35,158.</u>
	22 Net assets or fund balances. Subtract line 21 from line 20 <u>723,399.</u> <u>690,492.</u>

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer: Date: 07/15/2020
 Type or print name and title: Peter Fish, Executive Director

Paid Preparer Use Only

Print/type preparer's name: CHRISTA JEAN MARSH Preparer's signature: _____ Date: _____
 Check if self-employed PTIN: P02342564
 Firm's name ▶ CHRISTA J MARSH Firm's EIN ▶ 01-9549267
 Firm's address ▶ 18 MORRIS DR, CLARKSBURG, MA 01247-4649 Phone no. (413) 652-5479

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No