

Safety & Equity Task Force  
Meeting minutes 1/20/2022 (draft)

Task Force: Clark Adams, Margae Diamond, April Dunham, Gail Harbour, Marsh Hudson-Knapp, Lynn Mazza, Jim Vires, Sarabeth Ward, Lauren Wilcox

In attendance: Brian Corr (NACOLE), Stu Hurd, Jonah Spivak, CAT TV, 3 observers

Notetaker: Lynn Mazza

### **1. Introductions**

### **2. Recap of last meeting:**

- Changes to minutes? No
- Marsh makes motion to accept minutes, Jim seconds

### **3. Timeline:**

- We will need to set aside some time for the presentation
- Suggestion to form a subcommittee to put it together and have another meeting to OK the presentation as a group. All agree
- Presentation subcommittee: Marsh, Margae, April
- Feb 10, 2022, 4:30 @ firehouse: Task Force meets to review and OK presentation
- Feb 21, 2022, 6:00 @ Firehouse: Special Select Board meeting, Task Force presents recommendations

### **4. Naming Convention:**

- Community policing, Police/Citizen Collaborative, Citizens' Advisory, Community Engaged Policing
- Needs to include review process and role in making recommendations
- Name that shows collaboration
- Community Police Advisory and Review Board (CPARB)
- Lynn moves to accept "Community Police Advisory and Review Board (CPARB)" as the name, Gail seconds
- Jim abstains from vote, remainder vote yes

## **6. Complaint Process:**

- Marsh moves to go through whole document and address complaint process section when we get to it, April Seconds, All agree

## **7. Final Document:**

- Add officer discretion wording?
- Needs to have a policy in place to address retaliatory practices in terms of discretion (occurs later in document)
- Change to "substance misuse disorder" throughout
- Compliance with Rule 13 is already monitored by the Criminal Justice Counsel, but want to keep wording to refer Board to this rule
- How does Board keep track of informal complaints?
- BPD create an intake tracking form to track and respond to informal complaints
- Discussion of whether police can gather data on protected classes. Reference to Fair and impartial policing and list of protected classes struck
- No other Boards have to sign confidentiality contracts, that wording is struck
- Wording clarified around how community resource groups can participate in Board meetings and activities
- Timeline specifics removed, replaced with recommendation that Board and BPD work together to develop complaint and other reporting timelines

Marsh makes motion to extend meeting by ½ hour, Clark seconds, we all agree. After short break we reconvene

- Clarified wording around time limits
- Removed wording around review process of formal complaints
- Took out "information managers" section altogether
- Do we need to direct BPD to amend their investigations?
- This shouldn't impact their internal investigations because review happens after internal investigation

- They will need to report when they've received the complaint and start the timeline. This will be decided when the timeline is developed.
- Marsh moves to accept the document, pending final edits. Lauren seconds, unanimous vote yes

**8. Review next steps:**

- Feb 10, 2022, 4:30 @ firehouse, Task Force meets to review and OK presentation
- Feb 21, 2022 Special Select Board meeting, Task Force presents recommendations

**9. Public Comment:** None

Next meeting: Feb 10, 2022 @ 4:30 in-person at the firehouse